

## Job Description

### English Teacher (maternity cover)

Switzerland  
Montreux

**Line Manager:** Head of Faculty  
**Full Time**  
**Contract Length:** Maternity cover – Fixed Term: around 3/4 months  
**Start Date:** February 2023  
**Closing Date for Applications:** October 02<sup>nd</sup>, 2022



St George's International School is seeking to appoint a **Qualified Middle/Senior School Teacher of English** to join us on **February 2023** on a **maternity contract**.

### “Inspiring Academic Excellence Across 5 Continents”

A definitive statement of excellence in private education, Inspired is a co-educational, non- denominational, independent school group designed to inspire students to achieve their maximum potential in a nurturing, progressive academic environment from ages 3 months to 18 yrs.

Inspired offers a fresh and contemporary approach to education by re-evaluating traditional teaching methods and curriculums, and creating a more dynamic, relevant and powerful model reflecting current attitudes. We nurture the unique individuality, talent and self-assurance of each student, equipping them to take on the world with the skills and confidence to ensure success.

Our current portfolio of 70+ schools currently operates across Europe, Asia-Pacific, Africa, the Middle East and Latin America, with quick ongoing expansion foreseen. The group has grown exponentially since its founding 7 years ago and offers a unique opportunity to join a connected global community obsessed with a dedication to excellence.

We take great care when selecting new colleagues to join Inspired Education and hand pick every single role. We believe true excellence in education is only achieved through an inspiring and passionate team with whom are dedicated to supporting our schools to recruit and retain students by sustaining engaging and inspiring learning environments through our 3 pillars of: Performing and Creative Arts; Academics and Sport.

Professionalism, responsive teaching, specialist knowledge, strong planning, excellent qualifications and an outstanding personal reputation, are just few of the core requirements we look for when recruiting Inspired teaching staff.

For more information about us, please visit [Inspired Schools - Premium Private Education \(inspirededu.com\)](https://www.inspirededu.com)

## OUR SCHOOL

*St George's International School is a co-educational, independent school, accredited by CIS and located at the foot of the mountains and at the doorstep of the lake, the school offers a unique school setting at the heart of the French Riviera with an extraordinary workplace environment.*

*Around 400 students between the ages of 18 months and 18 years are registered here (day students and boarders from age 10+ coming from more than 60 nationalities). Children are recognized as individuals with unique skills to celebrate and given tailored support and guidance at each stage of their school career. Our structure of Early Learning School, Junior School, Middle School and Senior School means that every year group works with professionals who specialize and enjoy working with the students in their care.*

*The unique St George's philosophy and our formula for success are based to a large degree on the quality and depth of our International curricula (Dimensions, Cambridge Lower, IGCSE & IB Diploma), cultural and sporting activities and especially our dynamic and creative teaching staff, fully recognizing that what goes on in the classroom between teacher and student strongly influences the success of the school.*

<https://www.stgeorges.ch/>

## WHY APPLY

### **“Be at the forefront of International Education”**

When you join Inspired, you don't just join a business. You become part of a unique global community of passionate professionals, with unrivalled access to extensive guidance, support and advice all focused on creating a culture of excellence in education.

## WHAT WE OFFER

- The most collaborative environment, at every level, that you will find anywhere;
- Excellent resources;
- Excellent professional development within the Inspired group and a global network of over 70 schools to learn alongside;
- At the leading edge of independent school thinking;
- A culture of excellence;
- Network of opportunities;
- Competitive package;
- Lunches at the canteen offered to employees every day;
- Our campus is located at the foot of the mountains and at the gateway to the lake and offers a unique school setting in the heart of the French Riviera.

## ROLE SUMMARY & JOB PURPOSE

*St. George's International School Switzerland seeks an experienced, dynamic, passionate and energetic qualified Middle/Senior Teacher of English to implement and deliver a broad International Curriculum according to the ages, aptitudes and the abilities of the pupils (Cambridge Lower & Upper Secondary and IB Diploma) which caters for boarding and day students of more than 60 nationalities being taught while maintaining the positive ethos and core values of the school, both inside and outside of the classroom at all times. Teachers will contribute to constructive team building amongst teaching and non-teaching staff, parents and members of the board of directors. We are looking for an exceptional teacher who has at least 3+ years' experience in teaching and who is committed to strive for excellence and continuous improvement and is keen to inspire and enthuse students.*

## ROLE RESPONSIBILITIES

In general, Senior School Teacher will be responsible for the following:

- Ensure good supervision and discipline, through efficient planning and preparation which may include course outlines, curriculum and daily planning.
- Assign a reasonable amount of homework to his/her students, check it regularly and give feedback to his/her students.
- Adhere to departmental assessment policies and practices.
- Write reports as required by the school.
- Attend parent teacher/tutor conferences as required by the school.
- Attend meetings within the school's planned schedule.
- Cover lessons if needed in case of the absence of a member of staff.
- Offer one extra-curricular activity each week during evening duty as a part of the extra-curricular programme.
- Undertake the standard number of daily, evening and weekend duties.
- Act as tutor to a group of approximately 10 students taken from all sections of the senior school, taking an interest in their academic progress and welfare.
- Accompany pupils on a field trip in the Autumn Term & ski trip in the Spring Term.
- Act as a role model for the students and as an ambassador for the school both in the way he/she behaves and observes the school's dress code.
- Be a team player, relating well to colleagues and parents.
- Demonstrate International Mindedness.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual responsibility undertaken may not be identified. The duties outlined above are not intended as a restrictive list and may be extended or altered to include other tasks that are commensurate with the role as directed Senior Management.

**WHAT WE'RE LOOKING FOR**

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Inspired Required Teaching Standards</b>  A full outline of <i>Teaching standards</i> are available on request	<ul style="list-style-type: none"> <li>• Able to set clear expectations and stretching goals</li> <li>• Adaptable teaching style incorporating feedback</li> <li>• A depth of understanding in the relevant subject area</li> <li>• Ability to judge learning effectiveness</li> <li>• Excellent preparation and planning</li> <li>• Assessment of student outcomes and feedback to enhance performance</li> <li>• Genuine care and attention for the highest standards of student welfare</li> </ul>	
<b>Skills and previous experience</b>	<ul style="list-style-type: none"> <li>• Successful experience as a classroom teacher of 10 – 19 year-olds</li> <li>• Experience supporting English language learners &amp; record in raising student achievement</li> <li>• Confidence with use of ICT in teaching</li> <li>• Knowledge of the IGCSE &amp; IB curricula</li> </ul>	<ul style="list-style-type: none"> <li>• Previous experience in a high-performing international school</li> </ul>
<b>Qualifications and Accreditations</b>	<ul style="list-style-type: none"> <li>• University degree in English or a related subject</li> <li>• Certified Teaching Status (e.g. QTS)</li> <li>• Appropriate right to work in Switzerland</li> </ul>	<ul style="list-style-type: none"> <li>• PGCE, QTS or equivalent</li> </ul>
<b>Personal Competencies and Attributes</b>	<ul style="list-style-type: none"> <li>• Drive &amp; energy to be an outstanding practitioner, committed to working with a dynamic team with reliability and enthusiasm</li> <li>• High expectations of him or herself, colleagues, his/her pupils and is committed to ensuring every child has a positive learning experience</li> <li>• Excellent communicator with students, staff and parents</li> <li>• Resilient, proactive, calm, flexible, organized &amp; have a good sense of humour</li> <li>• Internationally minded and supportive of our multilingual setting</li> <li>• Team player with continuous improvement</li> <li>• English speaker (C2)</li> </ul>	<ul style="list-style-type: none"> <li>• French speaker (B2)</li> </ul>

## HOW TO APPLY

- Send an application file (CV and cover letter) to [recruitment@stgeorges.ch](mailto:recruitment@stgeorges.ch)
- Review and shortlist of applications, please note that only shortlisted candidates will be notified.
- Interview with the Principal and the Head of English Faculty

Due to the current COVID environment, interviews are likely to take place via MS Teams or another virtual platform.

All applicants will be expected to provide some if not all of the following (i) a supporting statement clearly outlining why they are interested in the position and school (ii) a CV with their details and history of employment and achievements (iii) at least two referees from a recent/current appointment

## SAFEGUARDING STATEMENT

Inspired are committed to safeguarding and promoting the welfare of children and young people and if successful you are expected to share this commitment. The protection of our students' welfare is the responsibility of all staff and individuals are expected to conduct themselves in a way that reflects the principles and values of our organization.

Any successful applications will also be required to undergo rigorous child protection screening including checks with past employers and an enhanced DBS check as well as completing any relevant safeguarding assessments

## EQUAL OPPORTUNITIES STATEMENT

Inspired Education is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, colour, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by law.

This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. Inspired makes hiring decisions based solely the skills, experiences and attributes needed to continue to deliver excellence.